**Attendance:**

**Meeting called to order:** called the meeting to order at pm

**Approve minutes:** moved to approve the minutes,

Seconded, approved

**Master Calendar**

- BOD, February 2, 2021 7:00 pm via Zoom

- BOD, March 2, 2021 7:00 pm via Zoom

**Committee Updates**

**Chairperson** (Shawn Felts)

-**Action Item -** Crystal to set up Shawn on Instagram, Facebook and

emails

**Vice Chair** (Crystal Martinez)

**-Action Item-** Cristina to compile a current list to parse down

-annual renewal of Hostway is $12

**-Action Item**- Cristina to do a cost analysis between Constant Contact

and Wild Apricot for mass email costs and capabilities

**Secretary Report** (Lisa Molaro)

-**Action Item** - produce regular Muddy Hands reports, meet with Crystal regularly

**Financial Report** (Cristina Chang)

-Paid Adobe

-Paid Wild Apricot

-Paid Hostway

-Account balances:

Checking:

- **Action Item** - investigating Hostway v.s. Other hosting/email services.

Hostway -> mailman, not user friendly

The Newletter Broadcast -> 100 contact $10 unlimited emails/ month

- resolving 2106 tax dispute

**Membership** (Crystal Martinez)

- total membership is active members and up for pending

- corporate members

**Workshops** (open)

**Clay Dates** (Lisa Molaro)

- **Action** **Item** - revive monthly “General Meeting” with Theme, Purpose

and Demo

**Sales** (Gina Hausmann, Lisa Molaro)

- look into the feasibilty of Pop Up Sales, permits and insurance

**Exhibits Committee** (Marilyn Host)

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

- Muddy Hands - report on Filoli, new board members and AIC

- **Action Item** - Ask Susanne about the feasibility of moving the OVCAG

videos on YouTube to the OVCAG account

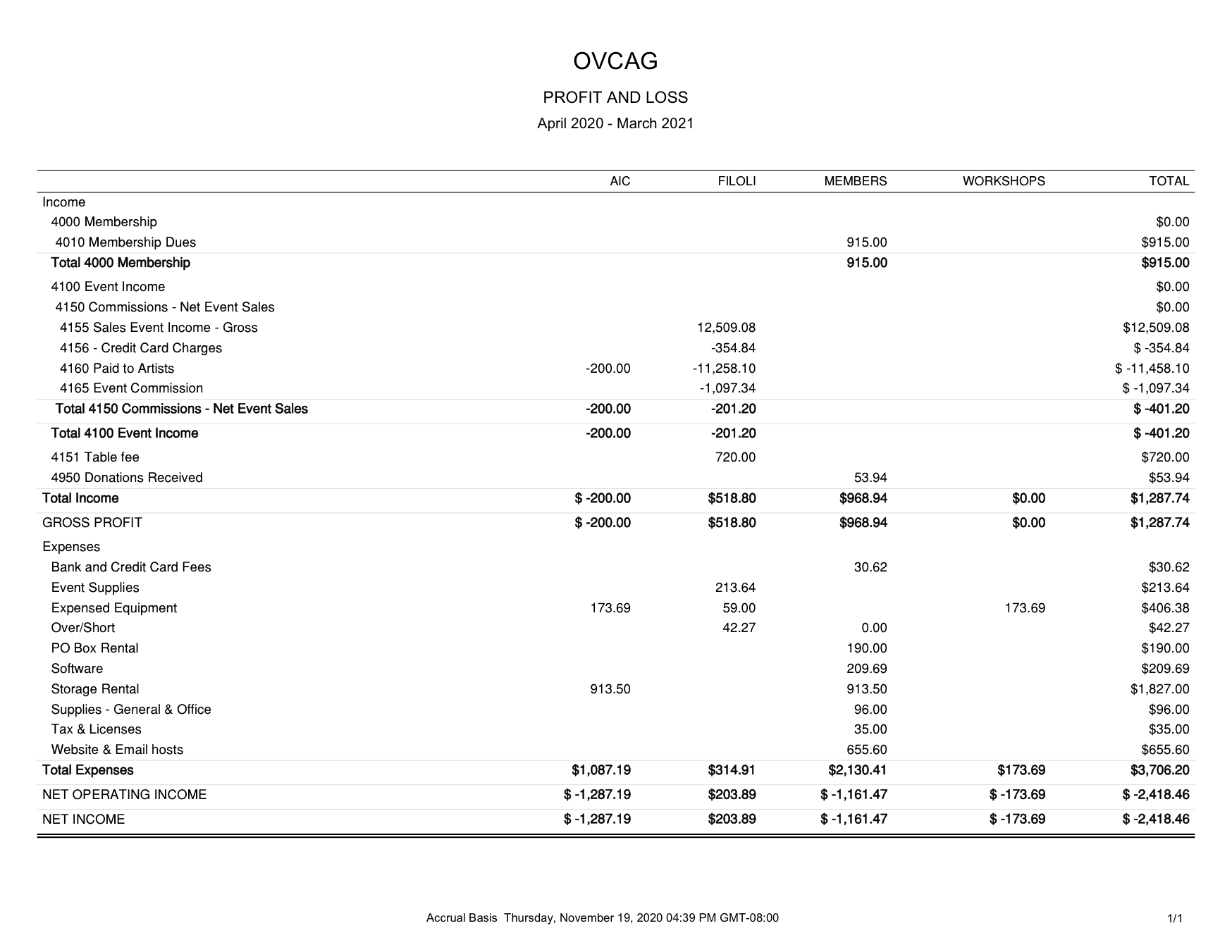
- **Action Item** - Lisa to pick up OVCAG equipment from Susanne and

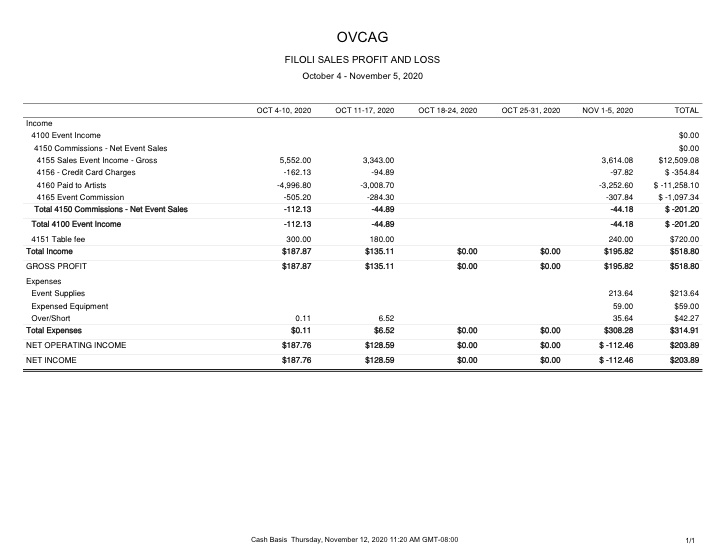
move it into storage

- **Action Item** - Crystal to get YouTube log in information - **Action Item -** put out a call in Muddy Hands for Susanne’s position

**Meeting Adjourned**

Shawn adjourned the meeting at pm.

Reports



|  |  |  |  |
| --- | --- | --- | --- |
| NAME | RESPONSIBILITY | PHONE | EMAIL (personal) |
| Shawn Felts | Chairperson | 502-387-0495 | [shawnfelts@gmail.com](mailto:shawnfelts@gmail.com) |
| Crystal Martinez | Vice-Chairperson | 408-821-9949 | [crystalleemartinez.com](mailto:crystalleemartinez@gmail.com?subject=) |
| Cristina Chang | Treasurer | 650-383-8593 | [wishwerks@gmail.com](mailto:wishwerks@gmail.com) |
| Lisa Molaro | Secretary | 408-863-0112 | [lisa@molaro.org](mailto:lisa@molaro.org) |
| Gina Hausmann | Sales Co-Chair | 408-973-0274 | [ginahsm4@gmail.com](mailto:ginahsm4@gmail.com) |
|  | Workshops |  |  |
| Crystal Martinez | Membership | 408-821-9949 | [crystalleemartinez.com](mailto:crystalleemartinez@gmail.com?subject=) |
| Linda Mau | Member Emeritus | 408-781-8701 | [linda@lmau.com](mailto:linda@lmau.com) |

COMMITTEES

|  |  |  |  |
| --- | --- | --- | --- |
| NAME | RESPONSIBILITY | PHONE | EMAIL (personal) |
| Henriette Pons-Conte | Sales Co-Chair | 650-644-7581 | [henriett.pnte@gmail.com](mailto:henriett.pnte@gmail.com) |
| Crystal Martinez | Website, Muddy Hands | 408-821-9949 | [crystalleemartinez.com](mailto:crystalleemartinez@gmail.com?subject=) |
| Susanne Edgerton | Social Media | 408-940-2172 | [smedgerton@yahoo.com](mailto:smedgerton@yahoo.com) |
| Lisa Molaro | General Meeting, Presentations | 408-863-0112 | [lisa@molaro.org](mailto:lisa@molaro.org) |
| Marilyn Host | Exhibits |  | [marhost@sbcglobal.net](mailto:marhost@sbcglobal.net) |
|  | C.A.P. Coordinator |  |  |
|  | Volunteers |  |  |