**Attendance:** Gina Haussmann, Shawn Felts, Crystal Martinez, Cristina Chang,

Priscilla Gray, Lisa Molaro

**Meeting called to order:** Gina called the meeting to order at 7:09 pm

**Approve minutes:** Cristinamoved to approve the minutes as amended, Crystal

Seconded, approved

**Master Calendar**

- BOD, January 12, 2021 7:00 pm via Zoom

- BOD, February 2, 2021 7:00 pm via Zoom

**Committee Updates**

**Chairperson** (Shawn Felts)

-Welcome to Shawn

-**Action Item -** Crystal to set up Shawn on Instagram, Facebook and

emails

**Vice Chair** (Crystal Martinez)

- Cristina and Crystal compared various rates of website levels to be most

efficient and cost effective

- keeping Wild Apricot at $60 per month level until we need to expand

- keeping Hostway as Domain host and editing our email address

requirements to keep costs down (getting it down to $5/month)

**-Action Item-** Cristina to compile a current list to parse down

-annual renewal of Hostway is $12

**-Action Item**- Cristina to do a cost analysis between Constant Contact

and Wild Apricot for mass email costs and capabilities

**Secretary Report** (Lisa Molaro)

-**Action Item** - produce regular Muddy Hands reports, meet with Crystal regularly

**Financial Report** (Cristina Chang)

-Paid Adobe $19.99 ($29.99 after contacting Susanne we have temporarily

suspended this account and are only using their free service

-Paid Wild Apricot $60.00 - Now $50 as we are using their payment processing

instead of PayPal

-Paid Hostway $21.95 - amended our use, now $19.95

-Account balances:

Checking: $13,128

- **Action Item** - investigating Hostway v.s. Other hosting/email services.

Hostway -> mailman, not user friendly

The Newletter Broadcast -> 100 contact $10 unlimited emails/ month

- resolving 2106 tax dispute

**Membership** (Crystal Martinez)

- total membership is 71 active members and 50 up for pending

- 2 corporate members

**Workshops** (open)

**Clay Dates** (Lisa Molaro)

- **Action** **Item** - revive monthly “General Meeting” with Theme, Purpose

and Demo

- try a prerecorded demo with a Q and A afterwards in a Zoom format

**Sales** (Gina Hausmann, Lisa Molaro)

- look into the feasibilty of Pop Up Sales, permits and insurance

**Exhibits Committee** (Marilyn Host)

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

- Muddy Hands - report on Filoli, new board members and AIC

- **Action Item** - Ask Susanne about the feasibility of moving the OVCAG

videos on YouTube to the OVCAG account

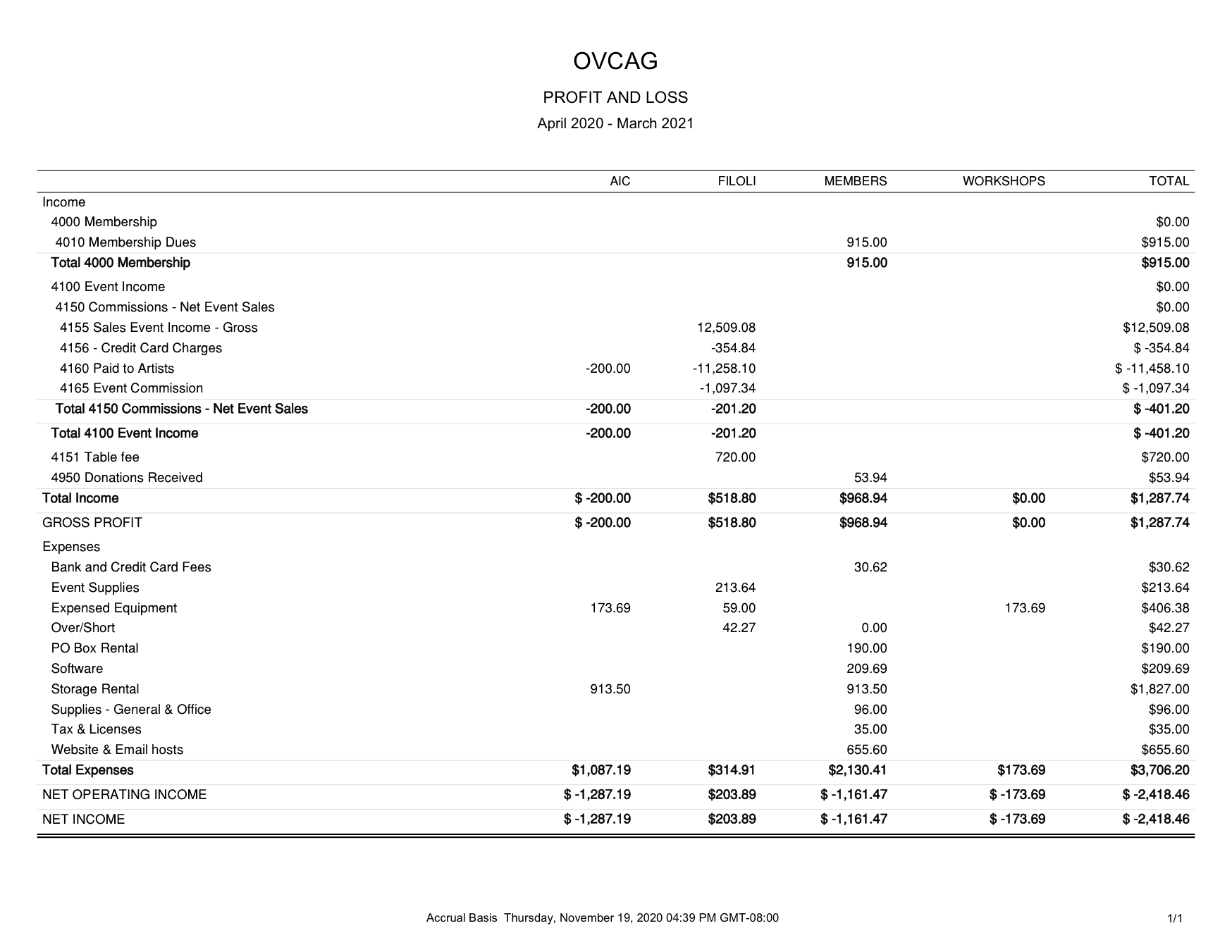
- **Action Item** - Lisa to pick up OVCAG equipment from Susanne and

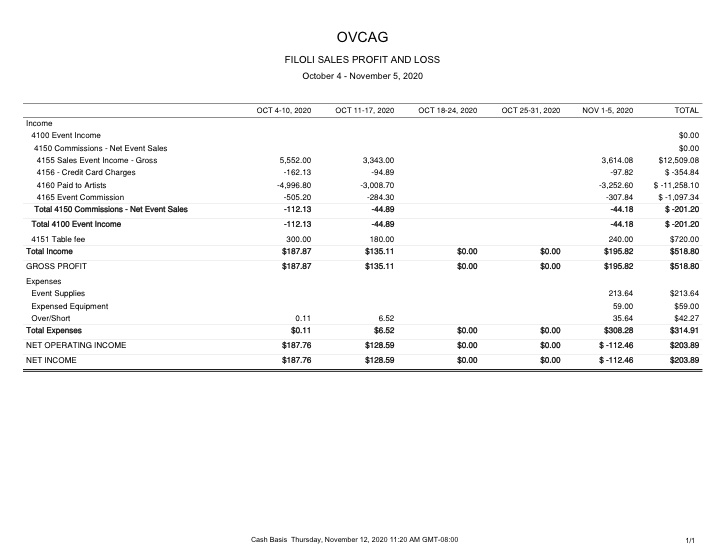
move it into storage

- **Action Item** - Crystal to get YouTube log in information - **Action Item -** put out a call in Muddy Hands for Susanne’s position

**Meeting Adjourned**

Shawn adjourned the meeting at 8:36pm.

Reports



|  |  |  |  |
| --- | --- | --- | --- |
| NAME | RESPONSIBILITY | PHONE | EMAIL (personal) |
| Shawn Felts | Chairperson | 502-387-0495 | [shawnfelts@gmail.com](mailto:shawnfelts@gmail.com) |
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| Cristina Chang | Treasurer | 650-383-8593 | [wishwerks@gmail.com](mailto:wishwerks@gmail.com) |
| Lisa Molaro | Secretary | 408-863-0112 | [lisa@molaro.org](mailto:lisa@molaro.org) |
| Gina Hausmann | Sales Co-Chair | 408-973-0274 | [ginahsm4@gmail.com](mailto:ginahsm4@gmail.com) |
|  | Workshops |  |  |
| Crystal Martinez | Membership | 408-821-9949 | [crystalleemartinez.com](mailto:crystalleemartinez@gmail.com?subject=) |
| Linda Mau | Member Emeritus | 408-781-8701 | [linda@lmau.com](mailto:linda@lmau.com) |

COMMITTEES

|  |  |  |  |
| --- | --- | --- | --- |
| NAME | RESPONSIBILITY | PHONE | EMAIL (personal) |
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|  | C.A.P. Coordinator |  |  |
|  | Volunteers |  |  |