**Attendance:** Crystal Martinez, Janet Malan, Priscilla Gray, Trudi Burney, Gina

Hausmann, Lisa Molaro

**Meeting called to order:** Janet called the meeting to order at 7:10 pm

**Approve minutes:** Janetmoved to approve the minutes, Crystal Seconded, approved

**Master Calendar**

**-** BOD, March 3, 7 pm, 842 Stendhal Lane, Cupertino

- Empty Bowls, March 8, 2020

- Clay Carnival, June 20, Clay Planet

**Committee Updates**

**Chairperson** (Janet Malan)

Suggested a interactive/instructional or “Clay Date”`

- Euphrat Museum, “Women Pathmakers” Wednesday Feb 12, 5:30-7:30 Julia

Feld is exhibiting

- **Action** **Item**: arrange a studio tour of Thomas Arakawa’s facility- Janet

- Trudi and Linda organize “A Tour of the Cantor” and Luncheon - sometime in

Spring

- Janet and Lisa toured Allied Arts Council, Janet has contacted Barbara Carson

to see if we can have a sale there

**Action Item**: Linda will check on the Succulent Sale and Bonzai

**Vice Chair** (Crystal Martinez)

- update on Website

**Secretary Report** (Lisa Molaro)

- **Action Item**: Set up a schedule for Muddy Hands so all can know when

Crystal and Lisa will be meeting on Tuesday mornings at 9am.

Deadlines for submissions are:

February 24

March 9 and 23

April 6 and 20

May 4 and 18

June 1, 15 and 29

**Financial Report** (Trudi Burney)

-Paid Adobe $19.99

-Paid Wild Apricot $60.00

-Paid Hostway $21.95

-Account balances:

Checking: $12,156.50

- mailed out 1099’s to membership

- Filed Statement of Information to the State of California Secretary of State

- Updated Corporate Office Registration

- Reconciled PayPal, Transferred PayPal funds to checking

- Balanced checking and converted savings into checking account

**Action Item:** Compare Pay Pal versus Wild Apricot to see if there is a cost

savings

**Action Item:** All- please have budgets ready for the February meeting for 2020

events Due February 15, 2020

**Membership** (Crystal Martinez)

- total membership is 156 active members

**Workshops** (Priscilla Gray)

- Clay Carnival planning ongoing

- increase honorarium to $100 per session`

**Clay Dates** (Lisa Molaro)

- Empty Bowls Throw Down, January 25 & 26 at Wilson Park, 11 members

participated

- **Action** **Item**, Linda to compose for Website Archives “How to put a

body of work together for an exhibit”

- “How to get published”

- **Action Item:** look into a tour of Heath Ceramics as a group activity

**Sales** (Gina Hausmann, Lisa Molaro)

- Awaiting response from Allied Arts Center

- Working on AIC for 2020

**Exhibits Committee** (Marilyn Host)

- partnering with the Women’s Art Caucus at Olive Hyde for “On and Off

the Wall” in Winter 2020

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

- **Action Item**: make an instructional video that would show members how

to update their profile information for the website

**Meeting Adjourned**

Janet adjourned the meeting at 8:36 pm.