**Attendance:**

 **Meeting called to order:** Janet called the meeting to order at pm

**Approve minutes:** moved to approve the minutes, Seconded, approved

**Master Calendar**

 - Empty Bowls, March 8, 2020

 - Clay Carnival, June 20, Clay Planet

**Committee Updates**

 **Chairperson** (Janet Malan)

 Suggested a interactive/instructional or “Clay Date”`

 - **Action** **Item**: look into an Wine Social at Pachetti/ CooperGarrod Vineyards

 - **Action** **Item**: Crystal to look into pairing up with a winery for a benefit

 - **Action** **Item**: arrange a studio tour of Thomas Arakawa’s facility- Janet

 - **Action Item**: Trudi and Linda organize “A Tour of the Cantor” and Luncheon

 Look into alternative locations for another sale ie. Allied Arts (Palo Alto), Gamble

 Gardens (Palo Alto), Empty Bowl as a benefit for another organization

 **Action Item**: Linda will check on the Succulent Sale and Bonzai

 **Vice Chair** (Crystal Martinez)

 - update on Website

 **Secretary Report** (Lisa Molaro)

 - **Action Item**: Set up a schedule for Muddy Hands so all can know when

 **Financial Report** (Trudi Burney)

 -Paid Adobe $

 -Paid Wild Apricot $

 -Paid Hostway $

 -Account balances:

 Checking: $

 Savings: $

 **Action Item:** All- please have budgets ready for the February meeting for 2020

 events

 **Membership** (Crystal Martinez)

 - total membership is active members

 **Workshops** (Priscilla Gray)

 **Presentations** (Lisa Molaro)

 - **Action Item:** organize a group work day to make a collective totem pole

 for exhibit - Sierra Azule Nursery in Watsonville (Birdhourses?) with CAP

 - **Action** **Item**, Linda to compose for Website Archives “How to put a

 body of work together for an exhibit”

 - “How to get published”

 - **Action Item:** look into a tour of Heath Ceramics as a group activity

**Sales** (Gina Hausmann, Lisa Molaro)

 - **Action Item:**  Lisa and Janet to check out Allied Arts Center

 **Exhibits Committee** (Marilyn Host)

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

 - **Action Item**: make an instructional video that would show members how

 to update their profile information for the website

 **Meeting Adjourned**

 Janet adjourned the meeting at pm.