**Attendance :** Janet Malan, Gina Hausmann, Lisa Molaro, Priscilla Gray, Crystal Martinez, Linda Mau, Kim Echeverri

**Meeting called to order:** Janet called the meeting to order at 7:08 pm

**Approve minutes:** Priscilla moved to approve the minutes, Kim Seconded

**Master Calendar**

- Clay Carnival June 29, 2019 Clay Planet

- BOD June 4, 2019

- GM June 11, 2019, Potluck and Movie Night

**Committee Updates**

**Chairperson** (Janet Malan)

- clay carnival poster done

- edits to the website

**Vice Chair** (Crystal Martinez)

- updated website, minutes job descriptions

- look into the difference between Treasurer and Bookkeeper and should they become one position or remain separate

**Secretary Report** (Lisa Molaro)

- Janet will price out a new banner with the updated logo 2’x10’ featuring the logo and website address

- **Action Item**: All, download Wildapricot admin app, that will give you all the in formation

**Financial Report** (Trudi Burney)

**Membership** (Crystal Martinez)

- total membership is 134

- who’s membership is coming up, names and contacts discussed

- further discussion needed for recruiting members

1. Clay and Glass sale in July

2. **Action Item**: development of a “trifold” information brochure

3. Stronger social media presence - dedicated Facebook, insta gram

**Workshops** (Priscilla Gray)

- registration form done on line

- 22 registered participants

- will give aprons to participants

**Presentations** (Lisa Molaro)

- GM will be a potluck and movie night

**Sales** (Gina Hausmann, Lisa Molaro)

- **Action Item**: Janet will look into sales in Half Moon Bay, check out

Second Saturday in Campbell

- AIC timeline established, actively meeting

**Exhibits Committee** (Linda Mau)

- WORKS report, spoke with curators

- display is up for one month

- need to develop a proposal

- **Action Item:** Linda to write up the possibilities for up and coming exhibits

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

- **Action Item**: get your profile information to Crystal for the website

- **Action Item**: Trudi will interview Barbara Brown for the upcoming Muddy

Hands

- **Action Item**: All - review BOD Job Descriptions in Admin View on Web site

**CAP** (Kim Echeverri)

- Linda moves that Kim joins the board to further develop the position

Janet seconded

All in favor

-Looking at the possibilities of pursuing grants and projects to apply them to

**Meeting Adjourned**

Janet adjourned the meeting at 8:58 pm.