**Attendance :** Janet Malan, Gina Hausmann, Lisa Molaro, Priscilla Gray, Crystal Martinez, Linda Mau, Kim Echeverri

 **Meeting called to order:** Janet called the meeting to order at 7:08 pm

**Approve minutes:** Priscilla moved to approve the minutes, Kim Seconded

**Master Calendar**

 - Clay Carnival June 29, 2019 Clay Planet

 - BOD June 4, 2019

 - GM June 11, 2019, Potluck and Movie Night

**Committee Updates**

 **Chairperson** (Janet Malan)

 - clay carnival poster done

 - edits to the website

 **Vice Chair** (Crystal Martinez)

 - updated website, minutes job descriptions

 - look into the difference between Treasurer and Bookkeeper and should they become one position or remain separate

 **Secretary Report** (Lisa Molaro)

 - Janet will price out a new banner with the updated logo 2’x10’ featuring the logo and website address

 - **Action Item**: All, download Wildapricot admin app, that will give you all the in formation

 **Financial Report** (Trudi Burney)

 **Membership** (Crystal Martinez)

 - total membership is 134

 - who’s membership is coming up, names and contacts discussed

 - further discussion needed for recruiting members

 1. Clay and Glass sale in July

 2. **Action Item**: development of a “trifold” information brochure

 3. Stronger social media presence - dedicated Facebook, insta gram

 **Workshops** (Priscilla Gray)

 - registration form done on line

 - 22 registered participants

 - will give aprons to participants

 **Presentations** (Lisa Molaro)

 - GM will be a potluck and movie night

**Sales** (Gina Hausmann, Lisa Molaro)

 - **Action Item**: Janet will look into sales in Half Moon Bay, check out

 Second Saturday in Campbell

 - AIC timeline established, actively meeting

 **Exhibits Committee** (Linda Mau)

 - WORKS report, spoke with curators

 - display is up for one month

 - need to develop a proposal

 - **Action Item:** Linda to write up the possibilities for up and coming exhibits

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

 - **Action Item**: get your profile information to Crystal for the website

 - **Action Item**: Trudi will interview Barbara Brown for the upcoming Muddy

 Hands

 - **Action Item**: All - review BOD Job Descriptions in Admin View on Web site

**CAP** (Kim Echeverri)

 - Linda moves that Kim joins the board to further develop the position

 Janet seconded

 All in favor

 -Looking at the possibilities of pursuing grants and projects to apply them to

 **Meeting Adjourned**

 Janet adjourned the meeting at 8:58 pm.