**Attendance :**

 **Meeting called to order:** Janet called the meeting to order at pm

**Approve minutes:** moved to approve the minutes, Seconded

**Master Calendar**

 - GM June 11, 2019, Potluck and Movie Night

 - Clay Carnival June 29, 2019 Clay Planet

 - BOD July 2, 2019

**Committee Updates**

 **Chairperson** (Janet Malan)

 **Vice Chair** (Crystal Martinez)

 - **Action Item**: all look into the difference between Treasurer and Bookkeeper

 and should they become one position or remain separate

 **Secretary Report** (Lisa Molaro)

 - Janet will price out a new banner with the updated logo 2’x10’ featuring the logo and website address

 - **Action Item**: All, download Wildapricot admin app, that will give you all the in formation

 **Financial Report** (Trudi Burney)

 **Membership** (Crystal Martinez)

 - total membership is

 - who’s membership is coming up, names and contacts discussed

 - further discussion needed for recruiting members

 1. Clay and Glass sale in July

 2. **Action Item**: development of a “trifold” information brochure

 3. Stronger social media presence - dedicated Facebook, insta gram

 **Workshops** (Priscilla Gray)

 - Clay Carnival update

 - ?? registered participants

 **Presentations** (Lisa Molaro)

 - GM will be a potluck and movie night (report on movie/video)

**Sales** (Gina Hausmann, Lisa Molaro)

 - **Action Item**: Janet will look into sales in Half Moon Bay, check out

 Second Saturday in Campbell - report

 **Exhibits Committee** (Linda Mau)

 - **Action Item:** Linda to write up the possibilities for up and coming exhibits

**Muddy Hands, Web Site & Social Media** (Susanne Edgerton)

 - **Action Item**: get your profile information to Crystal for the website

 - **Action Item**: Trudi will interview Barbara Brown for the upcoming Muddy

 Hands

 - **Action Item**: All - review BOD Job Descriptions in Admin View on Web site

**CAP** (Kim Echeverri)

 **Meeting Adjourned**

 Janet adjourned the meeting at pm.